

MAP Community of Practice Terms of Reference

MAP is a community to help library staff with an interest in health to demonstrate the impact of their services. MAP keeps you informed about current healthcare drivers, hot topics and policies and offers a forum to share good (and bad) ideas. Through sharing information about key drivers and good practice, we provide resources to help library staff improve the quality of their library and knowledge services using available evidence. Our work is ongoing and adapts to the changing landscape. Engaging in the MAP community supports you to be informed, inspired and innovative!

What are our activities?

The activities that our community engages in are:

- Summarising key policy drivers
- Capturing case studies
- Sharing best practice via the MAP Toolkit, workshops, emails and bulletins
- Writing blog posts
- Tweeting and sharing experiences

Governance

The Community has one annual face to face meeting (usually December or January) where we review our activities over the previous year and plan our priorities for the coming year.

We will produce an annual review outlining key activities of the previous year:

- Number of posts
- Statistics
- Number of people trained
- Impact statements from users and MAP community

We will develop an annual plan for the coming year.

Level of commitment

This is a voluntary role and we understand that work pressures mean that people cannot always have the same level of continuous commitment. Our members can input as much or as little time as they have available. We also provide opportunities for members of the community to focus on their areas of interest and become involved in activities that enable them to develop skills in their chosen area. The following activities are undertaken by members:

- Attendance at bi-monthly telephone meetings
- Attendance at our annual face to face meeting
- Adding drivers to the MAP Toolkit
- Writing blog posts/Tweets/Articles
- Sharing information, engaging and feeding into their own networks
- Delivering impact training sessions and workshops
- Collecting case studies and data about the impact of the community
- Keeping the web site up to date

- Presenting at conferences and meetings
- Advocate for the community and recruit new members

Vitality and Interaction

Our community involves people who have a shared interest in how libraries can contribute to healthcare in a variety of ways. As members are based across the country, we utilise a range of methods to enable interaction virtually e.g. teleconferencing, emails, social media and web site. Our membership is drawn from library staff working in the healthcare and public health sectors.

Our work is shared with the wider community of library staff with an interest in health and we ensure that any queries receive responses. We also connect and engage with networks outside librarianship for example NHS England, NHS Public Health and patient information; our partners are continually expanding. Leadership of the group is shared and devolved throughout its members.

Impact and Value

We will conduct an annual evaluation of our activities and capture feedback and stories from colleagues who have used our resources to enhance their work or personal development.